

Legal Personnel of South Central Wisconsin

www.lpscw.org

MANDATUM

January 2014
Vol. XLIX, No. 4



President's Message



Hello,

Thanks to court reporters Lynette Swenson and Cheryl Seeman talking to us about "Being an Official Court Reporter in Federal Court," at the November meeting, and for letting us have our hands on a digital

stenograph, which was a first for many in attendance. I look forward to our next meeting in January when Supreme Court Commissioner Nancy Kopp will be our guest.

I look forward to seeing you at the January 8, 2014 meeting. Have a safe and joyous holiday season!

Cheers!
-Sonja

Sonja M. Schade
LPSCW President, 2013-2014

January 8, 2014 Meeting Notice

Topic: Combining a Law Degree with
Mystery Writing
Speaker: Nancy Kopp www.nancykopp.com
Time: 5:30 p.m. Networking
6:00 p.m. Dinner
6:30 p.m. Speakers
Place: Benvenuto's
2949 Triverton Pike Drive
Fitchburg, WI 53711

Menu Choices:

1. Chicken Tetrazzini. Chicken and spaghetti tossed in a white wine alfredo sauce, with mozzarella and an herb crust topping. Pick one side item & choice of soup or salad / \$20
2. Sirloin. 6 oz Hand selected sirloin. Pick one side item & choice of soup or salad / \$14
3. Fried or Baked Fish. Flaky white fish fried in a light seasoned breading or baked. Pick one side item & choice of soup or salad with your choice of dressing / \$17
4. Cobb Salad. Lettuce blended with cheddar cheese, black olives, bacon, eggs, tomatoes, red onions, bleu cheese and croutons, topped with grilled chicken / \$17

***includes tax and gratuity, beverage not included**

Sides: cottage cheese, garlic mashed potatoes, fries, parsley butter potatoes, onion straws, homestyle chips, rosemary potatoes, fresh vegetables, sweet potato fries, spaghetti, fresh fruit

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Attached:
Member of the Year Nomination Form
NALS Membership Application

RESERVATIONS ARE DUE BY NOON

Monday, January 6, 2014, to:

Michelle Tyms, PLS at:
chelle291@aol.com or (419) 651-7368

*Please note in RSVP any dietary restrictions

2013-2014 Officers

President

Sonja Schade
schade_sonja@yahoo.com

President-Elect

Karen Dempski, PLS
kdempski@perkinscoie.com (wk)

Secretary

Phyllis A. DeGraff, PP, PLS
(608) 755-8109 ext. 112 (wk)
pdegraff@nowlan.com

Treasurer

Theresa Doty
(608) 283-6791 (wk)
tdoty@axley.com (wk)

Marketing Director

Deborah Dawson
(608) 283-6701 (wk)
(608) 334-9191 (cell)
ddawson@axley.com (wk)

Education Director

Kim Starr
(608) 257-2411 (wk)
(608) 233-1339
kimstarr@drakeandcompany.com

Membership Director

Hilary Williams
(608) 258-4335 (wk)
hwilliams@foley.com (wk)

2013-2014 Committees

- Bulletin/*Mandatum* Theresa M. Doty
Anna Canty
Sonja Schade
- Certification Kim Starr
Mary Cuppy, PP, PLS
- Employment Cindy Frank, PLS
- Fundraising Karen Dempski, PLS
- Legal Education..... Kim Starr
- Officer Installation
and Awards Evening Hilary Williams
- Member Services Michelle Tyms
- Member of the Year..... Hilary Williams
Kim Starr
Deborah Dawson

- Nominations/Elections Hilary Williams
- Program Kim Starr
- Publicity Deborah Dawson
- Reservations Michelle Tyms
- Scholarship Kim Starr
Sonja Schade
- Standing Rules/Bylaws..... Sonja Schade
Theresa Doty
Anna Canty
- Technology..... Deborah Dawson

Legal Trivia

Q1: What type of publication appears regularly but less often than daily?



Q2: The Latin term mala fide means what?

See Answers on Page 3

2013-2014 LPSCW Program dates

- 01/08/14 Topic: *Combining a Law Degree with Mystery Writing*
Speaker: Supreme Court Commissioner Nancy Kopp
www.nancykopp.com
- 02/12/14 Topic: *Women Judges and Impacts on the Legal Profession*
Speaker: Judge Ellen Berz
- 03/12/14 Topic/Speaker: TBA
- 04/09/14 *Annual Business Meeting and Roundtable*
- 05/14/14 *Officer Installation and Awards Evening*

No meetings in June, July, or August 2014



2014

- Feb. 22** **WALP Spring Membership Meeting** in Appleton, Wisconsin at the Cambria Suites
**Hotel reservations due by December 21, 2013 – see attached notice for more information*
- Feb. 27- Mar. 1** **NALS Professional Development & Education Conference** in Tulsa, Oklahoma at the DoubleTree Warren Place
- May** **WALP Annual Meeting**
Details to be announced
- Sept. 19-20** **WALP Fall Meeting**
Holiday Inn Express in Janesville
Details to be announced



**Submission Deadline for the next issue is:
January 27, 2014**

Legal Trivia Answers

Answers continued from Page 2

Q1: What type of publication appears regularly but less often than daily?

A1: Periodical

Q2: The Latin term mala fide means what?

A2: With bad faith



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and share with us!

2013/2014 Member of the Year Nomination

All Members of LPSCW:

It is time to think about nominations for the LPSCW Member of the Year Award. The requirements for this special honor are:

Any member in good standing of the Legal Personnel of South Central Wisconsin who is presently employed in the legal field and has at least three (3) years of legal experience. In addition, members who have received the award during the last three years are not eligible candidates. As a reminder, the last three recipients are:

Hilary Williams – 2013
Kim Starr – 2012
Deborah Dawson – 2011

Please think about who you would like to nominate. The nomination form is attached to the *Mandatum*. If you are not certain that your nominee meets the requirements, submit the nomination and I will verify that person's qualifications. Nominations must be submitted to me no later than Friday, February 7, 2014.

Nominations may be emailed to hlrywlms@gmail.com or mailed/faxed to Hilary Williams, Foley & Lardner LLP, 150 East Gilman Street, Madison, WI 53703. Fax. # [608-258-4258](tel:608-258-4258)

-Hilary Williams
LPSCW Membership Director

NALS Mission

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.

NALS Code of Ethics

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;
- Observe rules governing privileged communications and confidential information;
- Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by the NALS and accepted by its members to accomplish these ends.

Canon 1. Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

Canon 2. Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession

Canon 3. Members of this association shall avoid a conflict of interest pertaining to a client matter.

Canon 4. Members of this association shall preserve and protect the confidences and privileged communications of a client.

Canon 5. Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

Canon 6. Members of this association shall not solicit legal business on behalf of a lawyer.

Canon 7. Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

Canon 8. Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

Canon 9. Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

Canon 10. Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.

Mandatum

Editor: Theresa M. Doty

Content/Layout: Anna Canty

Contributing writers: Sonja Schade and Hilary Williams

Mandatum is a publication of the Legal Personnel of South Central Wisconsin (LPSCW). The purpose of this publication is to provide legal education, reports of officers and committee chairs, registration information for national, state and local chapter meetings and other news of LPSCW which will benefit legal services industry employees.

If you have any questions or comments regarding *Mandatum*, or would like to submit an idea or article for future editions, please contact Theresa Doty at tdoty@axley.com.

lpscw.org

LEGAL PERSONNEL OF SOUTH CENTRAL WISCONSIN

2013-2014 MEMBER OF THE YEAR AWARD

NOMINATION FORM

Name: _____

Submitted By: _____

Please return to:

Nominations may be emailed to Hilary Williams at hlrywllms@gmail.com or mailed/faxed to the address and fax number listed below and should be received no later than Friday, February 7, 2014.

Hilary Williams
Foley & Lardner LLP
150 East Gilman Street
Madison, WI 53703
608-258-4258 (fax)



engage
inspire
enhance
promote

Membership Application

Application Date: _____

Local Chapter Name: _____

Last Name _____ First Name _____

Home Address: _____

City: _____ State: _____ Zip: _____

Employer: _____

Position Title: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Preferred Mailing Address: Home Business

Home Phone: _____

Business Phone: _____

Fax: _____

Date of Birth: _____

Would you like to receive monthly legal education via email?
 Yes No

Preferred Email Address: _____

Your Specialty Area: (required)

- | | |
|---|--------------------------------------|
| <input type="radio"/> Law Office Management | <input type="radio"/> Criminal |
| <input type="radio"/> Business/Corporate | <input type="radio"/> Bankruptcy |
| <input type="radio"/> Probate/Estate Planning | <input type="radio"/> Taxation |
| <input type="radio"/> Court Personnel | <input type="radio"/> Administrative |
| <input type="radio"/> Litigation | <input type="radio"/> Government |
| <input type="radio"/> Family | <input type="radio"/> Real Estate |
| <input type="radio"/> Other (specify): _____ | |

Years Worked in the Legal Profession:

- 0-1 2-5 6-10 11-15 16-19 Over 20

Lawyers in Office:

- 0-1 2-5 6-10 11-20 21-49 Over 50

Type of Legal Office:

- | | |
|--|-------------------------------------|
| <input type="radio"/> Law Office | <input type="radio"/> Self-employed |
| <input type="radio"/> Corporate Legal Department | <input type="radio"/> Court System |
| <input type="radio"/> Government Services | <input type="radio"/> Other |

If you were sponsored by a current NALS member, please list below:

Sponsor's Name: _____

Sponsor's Member Number: _____

Membership Category

- \$197 International Membership (US Currency Only)
 \$165 New Member Dues
 \$75 Associate Member (educators, judges, attorneys)
 \$29 Student Member (minimum 9 credit hours required)

Total Due \$ _____

Payment Method

Payment must accompany application. There will be a \$20 charge for returned checks. Make checks payable to NALS.

- Check One: Check or Money Order Visa
 MasterCard Discover

Credit Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date: Month _____ Year _____

Security Code: _____

Signature (credit card registrants only)

Return This Form and Payment to:

NALS...the association for legal professionals
8159 East 41st Street
Tulsa, OK 74145
or Fax To: (918) 582-5907

Questions?

Call (918) 582-5188 and ask for the member services department.

I agree to be bound by the *Code of Ethics and Professional Responsibility* and the bylaws/standing rules as adopted by NALS.
(Visit www.nals.org/aboutnals for details.)

Applicant's Signature

Membership is nontransferable.

Please send a copy of this application to your local membership chair.