

Legal Personnel of South Central Wisconsin

www.lpscw.org

MANDATUM



June 2013
Vol. XLVIII, No.10

President's Message



Dear members:

It was great to see so many of you at the officer installation and member recognition event held at the Sheraton Hotel in Madison in May, and thank you to Hilary Williams and the 2012-2013 officers for

their great work during the past year! I am very excited to begin working with the newly installed officers this term, and have already begun discussions on many tasks.

In this edition of *Mandatum* we have listed the 2013-2014 committees, and I ask that all members take a moment to review the committees and let me, or

See **President's Message** on Page 2

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NALS Application for Membership

June 12, 2013 Informal Roundtable

Join us for an informal June meeting, "roundtable" style, at Benvenuto's in Fitchburg!

Special Guest: Anne Ihde
(Director of Membership, WALP)

- 5:30 p.m. Social gathering
- 6:00 p.m. Ordering off the menu; dinner and discussion of all things chapter, state and national-level associated

Where: Benvenuto's
2949 Triverton Pike Drive
Fitchburg, WI 53711

RESERVATIONS ARE DUE BY NOON

Monday, June 10, 2013, to:

Karen Dempski, PLS
at
kdempski@perkinscoie.com

Legal Trivia

Q1: What is the Latin word for beyond, outside of, or in excess of?



Q2: Name the person who holds or possesses land or tenements of another?

Answers on Page 6

President's Message *continued from Page 1*

the respective director, know if the listings are correct. As a reminder, the following is a list of committees:

Marketing (Deborah Dawson): bulletin, fundraising, marketing and technology

Membership (Hilary Williams): employment, installation of officers/member recognition night, member services and reservations

Education (Kim Starr): certification, legal education, program and scholarship

If you have any ideas for educational presentations for the upcoming year feel free to share your thoughts with Kim Starr or myself. We always welcome your suggestions and try to accommodate your requests.



In June we are going to have an informal dinner gathering, more along the lines of a roundtable (please note the location change). Anne Ihde, Director of Membership for the Wisconsin Association for Legal Professionals (WALP), will be joining us, which is a great opportunity for members to meet Anne and learn more about the relationship between LPSCW and WALP.

After our June gathering, there will be no meetings in July or August; but summer social or volunteer events may spring up. Be sure to check your e-mail, our website, and our Facebook page often.

Our next official business meeting will be in September.

Cheers!

-Sonja

Sonja M. Schade
LPSCW President, 2013-2014

2013-2014 Officers

President

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Education Director

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(608) 233-1339
kimstarr@drakeandcompany.com

Membership Director

Hilary Williams
(608) 258-4335 (wk)
hwilliams@foley.com (wk)

A promotional graphic for NALS (National Association for Legal Professionals). It features the logo 'in • spire | in!spīr |' and the text 'More than 80 years of inspiring legal professionals will continue.' Below the logo, there are several bullet points: 'fill (someone) with the urge or ability to do or feel something, esp. to do something creative - [trans.] His passion for justice inspired him to advance his career as a paralegal with NALS.', 'create (a feeling, esp. a positive one) in a person: Their enthusiasm inspires those around them.', '(inspire someone with) animate someone with (such a feeling): She inspired her coworkers to become certified with NALS.', and 'give rise to - The conference was successful enough to inspire people to register for the next one.' To the right, another list of bullet points: 'Specialty specific education to broaden your knowledge.', 'Online networking and communities for support.', 'Two national conferences each year for a personal touch.', 'Local and state chapters to keep you inspired.', 'Three certifications to advance your career.', and 'Full-time professional staff to answer your questions.' At the bottom, the website 'www.nals.org' is listed next to the NALS logo and the tagline 'the association for legal professionals'. To the right of the logo, the words 'engage', 'inspire', 'enhance', and 'promote' are listed vertically.

2013-2014 Committees

Bulletin/Mandatum	Theresa M. Doty Anna Canty Sonja Schade
Certification	Kim Starr Mary Cuppy, PP, PLS
Employment	Cindy Frank, PLS
Fundraising	Karen Dempski, PLS
Legal Education.....	Kim Starr
Officer Installation and Awards Evening	Hilary Williams
Member Services	Michelle Tyms
Member of the Year.....	Hilary Williams Kim Starr Deborah Dawson
Nominations/Elections	Hilary Williams
Program	Kim Starr
Publicity	Deborah Dawson Theresa M. Doty
Reservations	Michelle Tyms
Scholarship	Kim Starr Sonja Schade
Standing Rules/Bylaws.....	Sonja Schade Theresa Doty Anna Canty
Technology	Deborah Dawson



09/11/13
10/09/13
11/13/13

No meeting in December

01/08/14
02/12/14
03/12/14
04/09/14 *Annual Business Meeting and Roundtable*
05/14/14 *Officer Installation and Awards Evening*

No meetings in June, July, or August

Dates to Remember

2013

June 27-29 **Region 5 Meeting
and Educational
Conference in
Rapid City,
South Dakota**



Visit our website to view the:

Program

<http://www.lpscw.org/Region%205%20-%202013%20Program.pdf>

and Registration form*

<http://www.lpscw.org/Region%205%20-%202013%20Registration.pdf>

***Early Bird registration (before June 1)**

Sept. 27-28 **WALP Fall Membership Meeting**
[location to be confirmed]
Hosted by St. Croix Valley Legal
Professionals

Oct. 17-20 **NALS 62nd Annual Education
Conference & National
Forum in Atlanta, Georgia**



2014

Feb. 22 **WALP Spring Membership
Meeting in Appleton, Wisconsin**
at the Cambria Suites

**Feb. 27-
Mar. 1** **NALS Professional Development &
Education Conference in**
Tulsa, Oklahoma
at the DoubleTree Warren Place

May **WALP Annual Meeting**
Details to be announced

Awards Evening

2013 Legal Personnel of South Central Wisconsin Member of the Year: Hilary Williams



Pictured above: (left) Hilary Williams;
(right) past member of the year recipient, Deb Dawson

Hilary received this award at the LPSCW member recognition evening held on May 8, 2013, at The Sheraton Madison Hotel. This recognition was first awarded in 1972, and nominees for this award are required to be active members and with at least three years' experience in any legal field.

Hilary has been an active member of the Legal Personnel of South Central Wisconsin since 2003. She began working on the program committee during the 2005/2006 year, and quickly picked up the responsibilities of the position and transitioned into other leadership roles such as Education Committee Chair, Vice President, President-elect, Membership Director, Secretary and President. Hilary has worked in the legal profession for 14 years. She first attended the Madison College paralegal program, and then began working in personal injury litigation as a paralegal. Shortly thereafter, Hilary moved to a large corporate firm where she works as a paralegal in several areas of litigation including family law, labor and employment law, environmental litigation, and general corporate litigation.

Congratulations Hilary!

2013 Scholarship Recipient: Karen Pederson



Each year LPSCW awards a scholarship to a student interested in furthering their legal education. This year, the recipient is Karen Pederson.

A shoulder injury with surgical intervention in late 2011 changed her career from active nursing to pursuing a paralegal degree.

Following shoulder surgery, Karen required several months of not using her arm and then three months of therapy. Karen and her husband moved to the Madison area so that she could go to Madison College before being accepted in the paralegal department.

Karen particularly finds the Madison College Paralegal Program challenging, stimulating and very supportive. Working full-time as a student has been a joyful pleasure.

*Congratulations to this year's scholarship recipient,
Karen Pederson!*

Introducing our 2013-2014 Executive Committee



Pictured above left to right: Sonja Schade, Karen Dempski, PLS, Theresa Doty, Phyllis DeGraff, PP, PLS, Deborah Dawson, Kim Starr, and Hilary Williams

I vs. Me

I vs. Me helpful hints:

Subject Pronouns

I, you, he, she, it, we, they

Object Pronouns

me, you, him, her, it, us, them

Possessive Pronouns

mine, yours, his, hers, its, ours, theirs

The following rule not only makes sense but is simple.

Rule: Use one of the Subject Pronouns when it is the subject of the sentence.

Example: *I hit the ball.*

Who hit the ball? I did. So “I” is the subject.

Usually, these subject pronouns *sound right* to most of us.

Example: *He and I will meet at the gym.*

Who will meet at the gym? He will meet at the gym. I will meet at the gym. So “he” and “I” are both the subjects.

Sometimes we want to say, “Him and me will . . .” or “Him and I will . . .” You can remember the correct pronouns by saying each pronoun alone in the sentence. It probably won’t sound right to you to say, “Him will . . .” or “Me will . . .”

Now, this next rule is difficult because it doesn’t sound right to most of us.

Rule: Use a Subject Pronoun following state of being verbs such as *am, are, is, was, were.*

Example: *It is she.*

Example: *It was we who won the election.*

Because we don’t speak this way, we can’t use our ear to help us with this rule. This is a good time to discuss the difference between spoken language and written language, particularly when it comes to tests and formal papers. We speak informally but must write more formally. Frankly, if I knock on someone’s door and am asked, “Who is it?” I am not going to

say, “It is I” for fear that the person on the other side of the door will think I’m weird and never open up. However, if I am taking an exam or writing a report, I will try to spot these *state of being* verbs and check my pronoun usage.

The next rule does sound right to most of us.

Rule: Use one of the Object Pronouns when the pronoun is not a subject and it doesn’t follow a *state of being* verb.

Example: *Nancy gave the gift to her.*

Example: *Please give it to him or me.*

(Remember, leave out one of the pronouns and you will be able to hear the correct answer.) Most of us have been brainwashed to believe that “I” is always correct. Not so. “I” and “me” follow the same rules as all other pronouns. Would you say, “Please give it to I”? Of course not.

Example: *Between you and me, I think Sandy cheated.*

Again, *me* is not the subject nor does it follow one of those *state of being* verbs. So we must use the Object Case. (For those of you with some grammar background, *me* is one of the objects of the preposition.)

Pop Quiz

Select the correct sentence.

- 1A. Arlene asked he and I to complete the job.
- 1B. Arlene asked he and me to complete the job.
- 1C. Arlene asked him and I to complete the job.
- 1D. Arlene asked him and me to complete the job.

- 2A. He and I completed the job for Arlene.
- 2B. He and me completed the job for Arlene.
- 2C. Him and I completed the job for Arlene.
- 2D. Him and me completed the job for Arlene.

Pop Quiz Answers

- 1D. Arlene asked him and me to complete the job.
- 2A. He and I completed the job for Arlene.

Credit: *The Blue Book of Grammar and Punctuation* by Jane Straus and GrammarBook.com

Legal Trivia--ANSWERS

Q1: What is the Latin word for beyond, outside of, or in excess of?

A1: Ultra

Q2: Name the person who holds or possesses land or tenements of another?

A2: Tenant



Submission Deadline for the next issue is:
AUGUST 23, 2013

NALS Mission

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.



Like us on Facebook.

Any legal news or tips to share???

Find us on Facebook post and them there!

NALS Code of Ethics & Professional Responsibility

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;

- Observe rules governing privileged communications and confidential information;
- Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by the NALS and accepted by its members to accomplish these ends.

Canon 1. Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

Canon 2. Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession

Canon 3. Members of this association shall avoid a conflict of interest pertaining to a client matter.

Canon 4. Members of this association shall preserve and protect the confidences and privileged communications of a client.

Canon 5. Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

Canon 6. Members of this association shall not solicit legal business on behalf of a lawyer.

Canon 7. Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

Canon 8. Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

Canon 9. Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

Canon 10. Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.

NALS...the association for legal professionals
www.nals.org

Editor: Theresa M. Doty

Graphic Design/Layout: Anna Canty

Contributing writers: Sonja Schade, Hilary Williams, Karen Pederson and Deb Dawson

Mandatum is a publication of the Legal Personnel of South Central Wisconsin (LPSCW). The purpose of this publication is to provide legal education, reports of officers and committee chairs, registration information for national, state and local chapter meetings and other news of LPSCW which will benefit legal services industry employees.

If you have any questions or comments regarding *Mandatum*, or would like to submit an idea or article for future editions, please contact Theresa Doty at tdoty@axley.com.

lpscw.org





engage
inspire
enhance
promote

Application for Membership

Date: _____

Chapter Name: **Legal Personnel of South Central Wisconsin**

Name: _____

Home Address: _____

Employer: _____

Position Title: _____

Business Address: _____

Preferred Mailing Address: Home Business

Telephone: _____

Home: _____

Business: _____

Fax: _____

Date of Birth: _____

Would you like to receive monthly legal education via e-mail?

Yes No

Preferred e-mail address: _____

Your Specialty Area: (required)

- Law Office Management
- Business/Corporate
- Probate/Estate Planning
- Court Personnel
- Litigation
- Family
- Other (specify): _____
- Criminal
- Bankruptcy
- Taxation
- Administrative
- Government
- Real Estate

Age: Under 25 25-35 36-45
 46-55 Over 55

Years Worked in the Legal Profession:
 0-1 2-5 6-10 11-15 16-19 Over 20

Lawyers in Office:
 0 1 2-5 6-10 11-20 21-49
 Over 50

Type of Legal Office:
 Law Office Self-employed
 Corporate Legal Department Court System
 Government Services Other

Sponsor's Name: Sonja Schade

Sponsor's Member Number: 17072

Check Membership Category/Categories Applied For:

Dues

- \$175 International Membership (US Currency Only)
- \$143 New Member Dues
- \$53 Associate Member (educators, judges, attorneys)
- \$19 Student Member (minimum 9 credit hours required)

Total Due \$ _____

Payment Method

Payment must accompany application.

Make Checks payable to: NALS*

Check One: Check or Money Order Visa
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Account Number from your Credit Card:

□□□□-□□□□-□□□□-□□□□-□□

Expiration Date: Month _____ Year _____

Credit Card Signature: _____

There will be a \$20 charge for returned checks.

Return This Form and Payment to:

NALS...the association for legal professionals
8159 East 41st Street

Tulsa, OK 74145

or Fax To: (918) 582-5907

Questions?

Call (918) 582-5188 and ask for the member services department

I agree to be bound by the Code of Ethics of NALS and the Bylaws and Standing Rules of NALS. (visit www.nals.org/aboutnals for details)

Applicant's Signature _____

Membership is nontransferable.

Please send a copy of this application to your local membership chair.