

# Legal Personnel of South Central Wisconsin

www.lpscw.org

## MANDATUM

February 2013  
Vol. XLVIII, No.6



### President's Message



Dear Members:

We have a lot going on within the chapter this month, including "Citizen Dave" Cieslewicz as our next speaker! I hope everyone plans to attend this meeting, and brings a guest along to meet the former Mayor of Madison.

I want to thank Patricia Almond of Stolen Moments Enterprises, LLP for speaking to us in January on how to enhance our life on a daily basis and within our business practices.

As I mentioned, we have many upcoming February events on our calendar to note, including:

- WALP meeting February 9, 2013, in Brookfield, WI

See **President's Message** on Page 2

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WALP Annual Meeting Registration Form

### February 13, 2013 Meeting Notice

Topic: *Why I Love Lawyers and Legal Professionals*

Speaker: "Citizen Dave" Cieslewicz  
(former Madison mayor)

Place: Sheraton Madison Hotel  
706 John Nolen Drive  
Madison

Time: 5:30 p.m. – Networking  
6:00 p.m. – Dinner  
6:30 p.m. – Speaker

Menu: Soup and Sandwich

Cost: \$15.00/member  
\$18.00/non-member

**\*RESERVATIONS ARE DUE BY NOON  
Friday, February 8, 2013, to:**

Karen Dempski, PLS  
at  
kdempski@perkinscoie.com

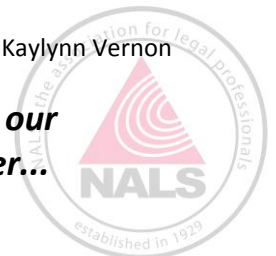
\*Please note in RSVP any dietary restrictions.

### Welcome to our new members...

Karen Pedersen, Greta Rausch, and Kaylynn Vernon

**Welcome Back to our  
returning member...**

Mindy Pieper



**President's Message** *continued from Page 1*

- LPSCW Educational meeting featuring Citizen Dave Cieslewicz, February 13, 2013, at the Sheraton Madison
- NALS Professional Development & Educational Conference February 27-March 2, 2013 in Tulsa, OK

Hilary Williams  
LPSCW President, 2012-2013

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**2012-2013 Officers**

**President**

Hilary Williams  
(608) 258-4335 (wk)  
[hwilliams@foley.com](mailto:hwilliams@foley.com) (wk)  
[hlrywillms@gmail.com](mailto:hlrywillms@gmail.com)

**President-Elect**

Sonja Schade  
[schade\\_sonja@yahoo.com](mailto:schade_sonja@yahoo.com)

**Secretary**

Carol Mays, PLS  
(608) 268-5596 (wk)  
[cmays@murphydesmond.com](mailto:cmays@murphydesmond.com)

**Treasurer**

Phyllis A. DeGraff, PP, PLS  
(608) 755-8109 ext. 112 (wk)  
[pdegraff@nowlan.com](mailto:pdegraff@nowlan.com)

**Marketing Director**

Deborah Dawson  
(608) 283-6701 (wk)  
(608) 334-9191 (cell)  
[ddawson@axley.com](mailto:ddawson@axley.com) (wk)

**Education Director**

Kim Starr  
(608) 257-2411 (wk)  
(608) 233-1339  
[kimstarr@drakeandcompany.com](mailto:kimstarr@drakeandcompany.com)

**Membership Director**

Cindy Frank, PLS  
(608) 282-6234 (wk)  
[cfrank@lawtoncates.com](mailto:cfrank@lawtoncates.com) (wk)

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**2012-2013 Committees**

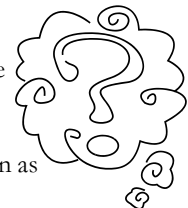
Bulletin/ <i>Mandatum</i> .....	Theresa M. Doty Sonja Schade
Certification .....	Kim Starr Mary Cuppy, PP, PLS
Employment .....	Cindy Frank, PLS
Fundraising .....	Karen Dempski, PLS
Legal Education.....	Kim Starr
Officer Installation and Awards Evening .....	Cindy Frank, PLS Sonja Schade
Member Services .....	Gail Wolfe
Member of the Year.....	Kim Starr Deborah Dawson Phyllis DeGraff, PP, PLS
Nominations/Elections .....	Brenda Johll, PP, PLS
Program .....	Kim Starr
Publicity .....	Deborah Dawson Theresa M. Doty
Reservations .....	Karen Dempski, PLS
Scholarship .....	Kim Starr Sonja Schade
Standing Rules/Bylaws.....	Gail Wolfe Sonja Schade
Technology .....	Deborah Dawson Amy Johnson

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**Legal Trivia**

**Q1:** Which U.S. Constitution amendment guarantees freedom of the press?

**Q2:** An integration clause is also known as what kind of clause?



Answers on Page 3

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## 2012-2013 Program dates

- 09/12/12 Topic: *Raising a Baby Attorney: Tips to Build a Relationship with a Recent Graduate Attorney*  
Speakers: Attorney Tyler Wilkinson and Sally Kramer of Axley Brynelson  
Location: Sheraton Madison Hotel
- 10/10/12 Topic: What to Expect From a Process Server (or, *The Enchanting World of a Process Server*)  
Speaker: Chris Lowrey of C. Lowrey Process Service  
Location: Sheraton Madison Hotel
- 11/14/12 Topic: *The Wisconsin Innocence Project*  
Speaker: Attorney Byron Lichstein  
Location: Sheraton Madison Hotel
- No meeting in December**
- 01/09/13 Topic: *It's not about doing business better, but about being better people doing business.*  
Speaker: Patricia Almond of Stolen Moments Enterprises, LLP  
Location: Sheraton Madison Hotel
- 02/13/13 Topic: *Why I Love Lawyers and Legal Professionals*  
Speaker: "Citizen Dave" Cieslewicz  
Location: Sheraton Madison Hotel
- 03/13/13 Topic: *Judicial Experiences and Perspectives*  
Speakers: The Honorable Ellen Berz, Dane County Circuit Court, Br. 11 and Attorney Rhonda L. Lanford of Habush Habush & Rottier, S.C. and Court Commissioner to the Honorable Ellen Berz  
Location: Sheraton Madison Hotel

- 04/10/13 *Annual Business Meeting and Roundtable*  
Location: Sheraton Madison Hotel
- 05/08/13 *Officer Installation and Awards Evening*  
Location: Sheraton Madison Hotel

**No meetings in June, July, or August**



Like us on Facebook.

Any legal news or tips to share???  
Find us on Facebook post and them there!

## Dates to Remember

### 2013

- Feb. 9 WALP winter membership meeting in Brookfield, Wisconsin
- Feb. 27- Mar. 2 NALS Professional Development & Education Conference in Tulsa, Oklahoma
- Apr. 26-27 WALP 46th Annual Meeting in Wausau, Wisconsin  
**See attached Second Call**  
**Registration deadline: March 30, 2013**
- June 27-29 Region 5 meeting in Rapid City, South Dakota

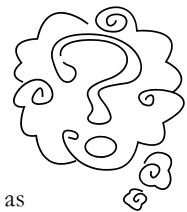
## Legal Trivia--ANSWERS

**Q1:** Which U.S. Constitution amendment guarantees freedom of the press?

**A1:** 1st Amendment

**Q2:** An integration clause is also known as what kind of clause?

**A2:** Merger



**MINUTES OF THE ANNUAL MEETING OF  
LEGAL PERSONNEL OF SOUTH CENTRAL WISCONSIN  
ON JANUARY 9, 2013  
AT THE SHERATON HOTEL, MADISON, WI**

The meeting was called to order at 7:52 p.m. by President Hilary Williams.

Roll call was taken and a quorum was met.

**Officer's Reports:**

*President Elect:* Sonja Schade will continue to send out emails she receives from WALP regarding the February 9 winter membership meeting to be held in Brookfield. She will also continue to forward *Behind the Bar* emails to all members.

*Secretary:* Minutes from the November 14, 2012 meeting were printed in the December 2012 and January 2013 *Mandatum* issues and will stand as printed.

*Treasurer:* Phyllis DeGraff, PP, PLS, provided a written Treasurer's Report which was reviewed and discussed. The Treasurer's Report will stand subject to financial review.

*Education Director:* Kim Starr stated that education programs are set up for the rest of the year, with Citizen Dave (former Mayor Dave Cieslewicz) speaking at our February meeting. Discussion on mailing the scholarship information to WALP was tabled for further discussion in February; the information must be postmarked no later than February 20.

*Marketing Director:* Deb Dawson stated that she continues to put articles and items of interest on our Facebook page. Deb will get names and addresses of local legal administrators to send our marketing materials to.

*Membership Director:* Cindy Frank, PLS, passed out pins for new members: Greta Rausch, Norma Kropp, Theresa Doty, Mindy Pieper. Cindy also announced that Carol Mays passed the PLS exam and gave her a PLS pin. This information will be passed on to WALP for their website and Facebook.

**Committees:**

*Bulletin/Mandatum:* The deadline for submitting items for the next *Mandatum* is January 25.

*Certification:* Mary Cuppy, PP, PLS, announced that Carol Mays passed the PLS exam.

*Employment:* No report.

*Fundraising:* Hilary Williams announced that we still have 16 bags of nuts left over from our fundraiser. We will revisit this topic next month to decide if the nuts should be frozen, given to a food pantry, or other suggestion(s).

*Legal Education:* Kim Starr stated that speakers have been scheduled for the remaining months.

*Installation:* Sonja Schade is creating the invitation for the Installation festivities.

*Member Services:* Gail continues to send out cards. Contact her if you know of someone who should receive a card.

*Member of the Year:* Deb Dawson stated that they will have the nominations ready for discussion at February's meeting.

*Nominations/Elections:* This will be revisited next month.

*Program:* See *Legal Education*, above.

*Publicity:* Deb Dawson will continue to update our Facebook page, including a recent case dealing with notary wording.

*Reservations:* No report.

*Scholarship:* Sonja Schade stated that applications have been received. This subject will be revisited in February.

*Standing Rules/Bylaws:* Sonja Schade reported that Gail Wolfe continues to work on the revisions. Sonja and Gail are suggesting that the revisions be reviewed this year and voting on them will be held next year.

*Technology:* Deb Dawson stated that she continues to work on Facebook, keeping it updated. She will also add the scholarship information to the website.

**New Business:**

A. *Election for 2013-2014 Officers* – This will be discussed in February.

B. *WALP Award of Excellence Submission (deadline March 1)* – The name of the prior year’s Member of the Year will be submitted to WALP. However, every member has the right to submit another person’s name if they choose.

C. *In Business Magazine Event Photo Request* – Deb Dawson was contacted by a person from *In Business* magazine who requested photos of our group’s events for publication in their e-zine (on-line publication). Deb stated that this would be great publicity and any articles regarding LPSCW would link back to our website. Discussion ensued and it was decided that we will do this, starting in February.

**Old Business:**

*Nut Sale Fundraiser Report* – This information was featured in the Treasurer’s Report. No further report.

**Announcements:**

A. *WALP Winter Meeting* – This will be held on February 9, 2013, in Brookfield, WI.

B. *LPSCW Educational Meeting* – This will be held on February 13, 2013, in Madison, WI.

C. *NALS Professional Development & Education Conference* – This will be held February 27 – March 2, 2013 in Tulsa, OK. Sonja Schade and Carol Mays, PLS, will be attending.

D. *WALP 46<sup>th</sup> Annual Meeting and Educational Conference* – This will be held April 26-27, 2013 in Wausau, WI.

E. *Region 5 Meeting* – The final Region 5 meeting will be held June 27-29, 2013 in Rapid City, SD.

There being no further business to come before the membership the meeting adjourned at 8:28 p.m.

Respectfully submitted,

/s/ \_\_\_\_\_  
Carol J. Mays, PLS  
Secretary

Approved:

/s/ \_\_\_\_\_  
Hilary Williams, President

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**Scholarship Committee**

The LPSCW Scholarship award is for students interested in furthering their education in the legal secretarial, legal assistant, paralegal or other qualifying legal services occupation.

An informational cover page and application for the annual LPSCW Scholarship (offered for the 2013-2014 school year) were sent to area schools the first part of November and are also posted on the website.


If you would like a copy of the informational cover sheet and scholarship application, please contact Kim Starr.

**Applications submitted must be postmarked on or before February 15, 2013.**

Additional information is available from Kim Starr at the contact information listed on the information page and application.

-Kim Starr

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**Submission Deadline for the next issue is:  
FEBRUARY 20, 2013**

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**NALS Mission**

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.

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## ***NALS Code of Ethics & Professional Responsibility***

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;
- Observe rules governing privileged communications and confidential information;
- Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by the NALS and accepted by its members to accomplish these ends.

**Canon 1.** Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

**Canon 2.** Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession

**Canon 3.** Members of this association shall avoid a conflict of interest pertaining to a client matter.

**Canon 4.** Members of this association shall preserve and protect the confidences and privileged communications of a client.

**Canon 5.** Members of this association shall exercise care in using independent professional

judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

**Canon 6.** Members of this association shall not solicit legal business on behalf of a lawyer.

**Canon 7.** Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

**Canon 8.** Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

**Canon 9.** Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

**Canon 10.** Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.

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**Editor:** Theresa M. Doty

**Graphic Design/Layout:** Sonja Schade

**Contributing writers:** Hilary Williams, Carol Mays, PLS, Kim Starr, and Sonja Schade.

*Mandatum* is a publication of the Legal Personnel of South Central Wisconsin (LPSCW). The purpose of this publication is to provide legal education, reports of officers and committee chairs, registration information for national, state and local chapter meetings and other news of LPSCW which will benefit legal services industry employees.

If you have any questions or comments regarding *Mandatum*, or would like to submit an idea or article for future editions, please contact Sonja Schade at [schade\\_sonja@yahoo.com](mailto:schade_sonja@yahoo.com).

lpscw.org





**REGISTRATION FORM/2<sup>nd</sup> CALL**  
 Wisconsin Association for Legal Professionals (WALP)  
 46<sup>th</sup> Annual Meeting and Educational Conference  
 "Back to Legal Basics"  
 April 26-27, 2013  
 Jefferson Street Inn, Wausau, WI



**WALP Member**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

Chapter: \_\_\_\_\_

WALP Officer: \_\_\_\_\_

1<sup>st</sup> Time Attending Annual Meeting *Yes or No*

**Guest/Nonmember**

Name \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

Attorney *Yes or No*

Legal Staff *Yes or No*

**Full Scrip (Full Weekend)**

Friday Education, box lunch, Friday evening mixer, Saturday Education, lunch and business meeting, and Saturday night banquet

Early Bird *postmark by December 31, 2012*

\_\_\_\_\_ Member \$100.00

\_\_\_\_\_ Non Member \$125.00

Regular *postmark by March 30, 2013*

\_\_\_\_\_ Member \$125.00

\_\_\_\_\_ Non Member \$150.00

**Check Saturday Entrée Choice:**

\_\_\_\_\_ Chicken \_\_\_\_\_ Fish \_\_\_\_\_ Steak



Guest for Friday Box Lunch or Saturday Buffet Lunch  
 (\$15.00 per meal, per person)

# of guests: \_\_\_\_\_ Attending

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Guest for Friday Mixer (\$25.00 per person)

# of guests: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Guest for Saturday banquet (\$30.00 per person)

*Circle entrée choice*

# of guests: \_\_\_\_\_

Name: \_\_\_\_\_ Chicken Fish Steak

Name: \_\_\_\_\_ Chicken Fish Steak

## Partial Scrip Option

### Education Only

Education (All Day Education on Friday and Half-day Education on Saturday). *For those attending in person, a box lunch is provided on Friday. No lunch is provided on Saturday. This does not include the Friday night mixer or Saturday banquet.*

\_\_\_\_\_ Member                      \$50.00  
  
\_\_\_\_\_ Non Member                      \$100.00



Please check one:    In Person \_\_\_\_\_                      \*\*Webinar Only \_\_\_\_\_

**All Registrations are due by March 30, 2013.\***

**Total:** \_\_\_\_\_

Checks make Payable: WALP 2013 Annual Meeting Fund

**Mail to:**            **WALP 2013 Annual Meeting**  
c/o Julianna Durie, PLS  
2470 W Glendale Ave., Unit D  
Appleton, WI 54914

Any special needs or questions, please contact Julianna at (920) 564-0429 or [julianna.durie@yahoo.com](mailto:julianna.durie@yahoo.com).

\*Registration received after March 30<sup>th</sup> may be accepted, but subject to an additional \$25.00 charge. Please call to confirm if you send in your registration after March 30<sup>th</sup>.

\*\*Separate registration for Webinar Education will be emailed. You must complete that registration to attend the webinar education. WALP uses GotoWebinar® software. If you have questions regarding the webinar, please contact the WALP Education Director, Jaclyn Wissmueller, at [jaclynwissmueller@gmail.com](mailto:jaclynwissmueller@gmail.com). Webinar refunds will be issued if WALP experiences technical difficulties while broadcasting.





Refunds: If you need to cancel your registration, a full refund may be issued if notice is received before March 30, 2013. Cancellations after March 30, 2013, may receive a partial refund. However if WALP is charged for the registration by the hotel and vendors, a refund will not be issued. Please contact Julianna at [julianna.durie@yahoo.com](mailto:julianna.durie@yahoo.com) if you have additional questions.




**Wisconsin Association for Legal Professionals (WALP)  
46<sup>th</sup> Annual Meeting and Educational Conference  
"Back to Legal Basics"  
April 26-27, 2013**

JEFFERSON STREET INN, WAUSAU, WI

**Friday, April 26, 2013**

<p>9:00 a.m.-10:00 a.m.</p> 	<p><b>Family Law Basics</b></p> <p>Speaker: Attorney Gregory J. Strasser of Strasser &amp; Yde SC</p>	<p>1.00 Credit CLE applied for</p>
<p>10:30 a.m.- Noon</p> 	<p><b>Civil Litigation Basics</b></p> <p>Speaker: Attorney Mary Sue Anderson of Mallery &amp; Zimmerman SC</p>	<p>1.50 Credits CLE applied for</p>
<p>1:30 p.m. - 3:00 p.m.</p> 	<p><b>Bankruptcy Basics...what you need to know about Chapter 7, Chapter 13 and dealing with creditors</b></p> <p>Speaker: Attorney Brad Lund of Lund Law Office, SC</p>	<p>1.50 Credits CLE applied for</p>
<p>3:30p.m.- 4:30 p.m.</p> 	<p><b>Worker Compensation Basics</b></p> <p>Speaker: Attorney Matt Yde of Strasser &amp; Yde SC</p>	<p>1.00 Credit CLE applied for</p>

**Saturday, April 27, 2013**

<p>10:00 a.m. -11:30 a.m.</p> 	<p><b>The Basics of Professionalism and Ethics in the Legal Field</b></p> <p>Speaker: Christine J. Willette, RDR, CRR, CCP</p> <p>Owner of Willette Court Reporting, LLC and Director on the National Court Reporters Association Board (NCRA)</p>	<p>1.50 Credits CLE to be applied for</p>
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**Attend in-person or via webinar**

For more information: [www.wisconsinalp.org](http://www.wisconsinalp.org)  
Find WALP on [Facebook](#) too!



**Wisconsin Association for Legal Professionals (WALP)  
46<sup>th</sup> Annual Meeting and Educational Conference  
“Back to Legal Basics”  
April 26-27, 2013**

Location: JEFFERSON STREET INN  
201 Jefferson Street  
Wausau, WI 54403  
Phone: 1-866-855-6500 or 715-845-6500  
Fax: 715-845-3133  
Email: [info@jeffersonstreetinn.com](mailto:info@jeffersonstreetinn.com)  
<http://www.jeffersonstreetinn.com/>



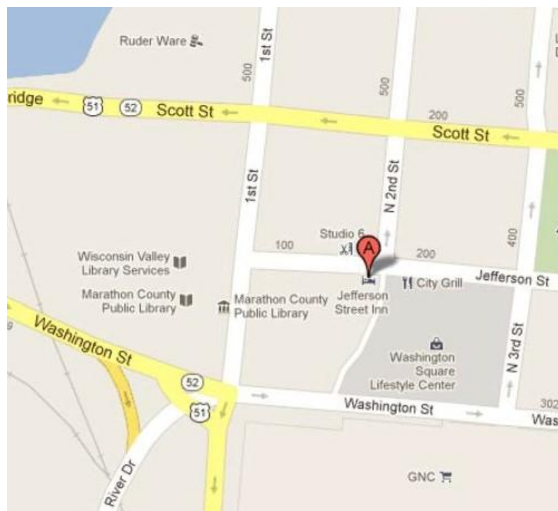
Room Block: Held under the name Wisconsin Association for Legal Professionals (WALP) Block will be held until March 26, 2013. Reservations must be made directly with the Jefferson Street Inn, please call 1-866-855-6500. Please do not reserve via the internet.

Room Rates: **\$99.00+tax, Executive King Room or Executive Queen Room.**

*In the event a guest must cancel any reservations, guest must do so by noon the day prior to the day of arrival to avoid any cancellation charges. All rooms and suites at this property are designated as Non-Smoking only.*

Pets are welcome at the Jefferson Street Inn. There is a fee of \$30.00 per pet, per night for additional cleaning.

Parking: **Parking passes are required to park in the Jefferson Street Parking Ramp and the City Lot adjacent to hotel.** Parking passes available at the Front desk of the hotel of \$2.00 per day.



Directions to the Jefferson Street Inn when traveling on US-51 North / I-39 North

- Take the off-ramp of Exit 192 and follow to the right (east).
- Continue forward for about 3 miles, through 4 stop lights until street ends.
- Turn left into parking lot in front of the ‘clock tower’ and next to J.C. Penney.
- Continue to the end of the lot into hotel circle drive.



engage  
inspire  
enhance  
promote

## Application for Membership

Date: \_\_\_\_\_

Chapter Name: **Legal Personnel of South Central Wisconsin**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_

Position Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Preferred Mailing Address:  Home  Business

Telephone: \_\_\_\_\_

Home: \_\_\_\_\_

Business: \_\_\_\_\_

Fax: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Would you like to receive monthly legal education via e-mail?

Yes  No

Preferred e-mail address: \_\_\_\_\_  
\_\_\_\_\_

### Your Specialty Area: (required)

- |                                               |                                      |
|-----------------------------------------------|--------------------------------------|
| <input type="radio"/> Law Office Management   | <input type="radio"/> Criminal       |
| <input type="radio"/> Business/Corporate      | <input type="radio"/> Bankruptcy     |
| <input type="radio"/> Probate/Estate Planning | <input type="radio"/> Taxation       |
| <input type="radio"/> Court Personnel         | <input type="radio"/> Administrative |
| <input type="radio"/> Litigation              | <input type="radio"/> Government     |
| <input type="radio"/> Family                  | <input type="radio"/> Real Estate    |
| <input type="radio"/> Other (specify): _____  |                                      |

Age:  Under 25  25-35  36-45  
 46-55  Over 55

Years Worked in the Legal Profession:

0-1  2-5  6-10  11-15  16-19  Over 20

Lawyers in Office:

0  1  2-5  6-10  11-20  21-49  
 Over 50

Type of Legal Office:

- |                                                  |                                     |
|--------------------------------------------------|-------------------------------------|
| <input type="radio"/> Law Office                 | <input type="radio"/> Self-employed |
| <input type="radio"/> Corporate Legal Department | <input type="radio"/> Court System  |
| <input type="radio"/> Government Services        | <input type="radio"/> Other         |

Sponsor's Name: **Sonja Schade**

Sponsor's Member Number: **17072**

### Check Membership Category/Categories Applied For:

#### Dues

- \$175 International Membership (US Currency Only)  
 \$143 New Member Dues  
 \$53 Associate Member (educators, judges, attorneys)  
 \$19 Student Member (minimum 9 credit hours required)

Total Due \$ \_\_\_\_\_

#### Payment Method

Payment must accompany application.

Make Checks payable to: NALS\*

- Check One:  Check or Money Order  Visa  
 MasterCard  Discover

Account Number from your Credit Card:

□□□□-□□□□-□□□□-□□□□-□□

Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_

Credit Card Signature: \_\_\_\_\_

There will be a \$20 charge for returned checks.

### Return This Form and Payment to:

NALS...the association for legal professionals

8159 East 41st Street

Tulsa, OK 74145

or Fax To: (918) 582-5907

Questions?

Call (918) 582-5188 and ask for the member services department

I agree to be bound by the Code of Ethics of NALS and the Bylaws and Standing Rules of NALS. ( visit [www.nals.org/aboutnals](http://www.nals.org/aboutnals) for details)

Applicant's Signature \_\_\_\_\_

**Membership is nontransferable.**

**Please send a copy of this application to your local membership chair.**