

Legal Personnel of South Central Wisconsin

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MANDATUM

April 2011
Vol. XLVI, No.8



President's Message



We are in the home stretch, and the finish line is just around the next bend! Hold tight to the reins, as we still have plenty to accomplish before we get to the finish line.

Thanks to everyone who attended the March 16 planning meeting for the upcoming WALP Annual Meeting in Madison. There is still plenty to do so if you have any spare time, please let Gail or I know. I do hope everyone is planning to attend on April 29 and/or April 30. There is a great line up of education, an opportunity to network, and a chance to relax and enjoy our friends.

I also want to take a quick moment and thank every LPSCW member for their time, commitment, and

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Submission deadline for the next issue:
April 26, 2011

April 13, 2011 Annual Meeting

Place: Foley & Lardner
150 E. Gilman St.
Madison

Parking is available in the lot directly across from the building. A token is required to exit the parking lot, and tokens will be provided at the meeting.

Members/guests arriving to the building after 5:30 p.m., please call Hilary at (608) 345-0930.

Time: 5:30 p.m. – Networking
6:00 p.m. – Dinner
6:45 p.m. – Meeting

Menu: Premium Sandwich Buffet
from Cranberry Creek
(includes salad and dessert)

Beverages provided

Cost: \$11.00/member
\$12.00/non-member

**RESERVATIONS ARE DUE BY NOON
Tuesday, April 12, 2011, to:**

Hilary Williams at
hrywllms@gmail.com or
(608) 345-0930



President's Message *continued from Page 1*

support to this association. I could not have not served as your President without each of you supporting this adventure!

See everyone at the LPSCW Annual Meeting on April 13!

Karen Dempski, PLS
LPSCW President, 2010-11



2010-2011 Program

- 9/08/10 Topic: *First Aid for the Office*
Speaker: David Williams, EMT-P of City of Middleton EMS
Location: Foley & Lardner, LLP, Madison
- 10/13/10 Topic: *e-Discovery*
Speaker: Attorney Timothy D. Edwards of Axley Brynelson, LLP
Location: Axley Brynelson, LLP, Madison
- 11/10/10 Topic: *Preparing for Trial*
Speaker: Attorney Jason J. Knutson of Axley Brynelson, LLP
Location: Axley Brynelson, LLP, Madison
- No meeting in December**
- 01/12/11 Topic: *Current Judicial Issues*
Speaker: Attorney Thomas J. Basting, Sr. of Midwest Mediation LLC
Location: Perkins Coie, Madison
- 02/09/11 Topic: *A View From the Bench: Experiences of a Dane County Circuit Court Judge*
Speaker: The Honorable Maryann Sumi Dane Co. Circuit Court, Br. 2
Location: Axley Brynelson, LLP, Madison

- *03/16/11 WALP Annual Meeting planning session
Location: Sheraton Madison Hotel, Madison

**Please note that this meeting takes place on the third Wednesday of the month.*

- 04/13/11 Annual Business Meeting
Location: Foley & Lardner, LLP, Madison
- 05/11/11 Installation of Officers/
Member Recognition
Location: Sheraton Madison Hotel, Madison
- 06/08/11 Roundtable/Planning Meeting
Location: TBA

No meetings in July or August

2010-2011 Officers

President

Karen Dempski, PLS
(608) 663-7482 (wk)
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President-Elect

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Vacant

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Membership Director

Hilary Williams
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2010-11 Committees

- Bulletin/*Mandatum*Sonja Schade
- CertificationDeborah Dawson
- EmploymentCindy Frank, PLS
- FundraisingKaren Dempski, PLS
- Legal Education..... Crystal Helmeid
Hilary Williams
- Installation/Member
RecognitionHilary Williams
- Member ServicesSonja Schade
- Member of the Year.....Phyllis DeGraff, PP, PLS
- Nominations/ElectionsHilary Williams
- ProgramDeborah Dawson
- Publicity*Vacant*
- ReservationsHilary Williams
- Scholarship Kim Starr
Sonja Schade
- Standing Rules/Bylaws.....*Vacant*
- TechnologyDeborah Dawson
Sonja Schade

**MINUTES OF THE MEMBERSHIP MEETING OF THE
LEGAL PERSONNEL OF SOUTH CENTRAL WISCONSIN
on February 9, 2011**

The meeting was called to order at 6:26 p.m. by President, Karen R. Dempski, PLS.

An informal roll call was taken.

Officers Reports:

Secretary: Brenda L. Johl, PP, PLS presented the minutes for September 2010, approved as printed; the minutes for October 2010, approved as printed; and the minutes for January 2011, approved as printed.

Treasurer: The February Treasurer’s report was presented on behalf of Phyllis A. DeGraff, PP, PLS for review. The report is filed subject to financial review.

Committee:

Bulletin/*Mandatum*: Sonja Schade reminded everyone that the deadline for the March edition is March 1, 2011.

Member Services: Sonja said that she had two cards to send – Anne Ihde and Ardeth Thomas.

Member of the Year: Karen reminded everyone to nominate someone for member of the year and to get the forms back to Phyllis by Friday, February 18, 2011.

Program: Deb Dawson reminded everyone that our March meeting would be held at the Sheraton and that we would be working on the annual meeting at that time. Also, remember the March meeting is going to be held on March 16.

Scholarship: Kim Starr reported that we had one applicant for the scholarship this year.

Technology: Deb and Sonja reported that they would be getting together to work on the Fan page for Facebook for the chapter.

Announcements:

WALP Winter/Spring Membership meeting is being hosted by the Racine-Kenosha chapter on February 26, 2011.

WALP 2011 Annual Meeting hosted by LPSCW is April 29-30, 2011, at the Sheraton on John Nolen Drive. Karen shared that Helen Running, PP, PLS (offered to help out wherever she is needed that weekend). Deb reported that we have three speakers for Friday so far.

The meeting was adjourned at 6:44 p.m.

Brenda L. Johl, PP, PLS,
Secretary

Approved by:

Karen R. Dempski, PLS,
President

MEMBER SPOTLIGHT



Tracy Reece

Student Member

Mandatum: *Where are you attending school to pursue a career in the legal industry? Have you graduated? What is your degree/certificate?*

Tracy Reece: I am currently attending Blackhawk Technical College, and when I first registered for classes I wanted to be a Dental Hygienist. After about two weeks of classes, I realized that I was definitely going into the wrong field. Upon graduation I will have a degree as a Legal Administrative Professional, technically a Legal Assistant. I will be graduating this May 14th and this is going to be the longest seven weeks ever.

M: *Tell us what excites you about the potential of working in the legal industry.*

TR: What excites me the most about this industry is that there are a number of different directions to point your career with just as many different areas of law to be a part of.

M: *Tell us about your beginnings in the legal profession.*

TR: So far, I haven't had too much experience in the legal profession, but I have done an internship at Consigny, Andrews, Hemming & Grant, S.C. For this to be my first "working" experience in the legal profession, I had a wonderful chance to learn from an amazing Law Firm here in Janesville.

M: *How did you get involved with LPSCW?*

TR: Our legal instructor, Jody L. Cooper, told our class about the organization and I joined as a student with the thoughts of another opportunity to meet others and also learn from others in the legal profession.

M: *What is your favorite office supply store?*

TR: Staples

M: *Are you a Wisconsin native?*

TR: Yes I am. I was born in Milwaukee, I graduated High School in Fort Atkinson, and I have lived in Janesville for approximately 16 years.

See Member Spotlight on Page 5

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[trans.] intensify, increase, or further improve the quality, value, or extent of:
Her dedication and involvement will enhance her career. | Continuing legal education enhances the value of employees.

Enhance your career with education and certifications that fit your needs.

- Online CLE focused on practice areas.
- Three certifications to advance your career.
- Website access to a library of articles and resources.
- Conference schedules built around your specialties.
- Online communities of experienced legal professionals.
- Career Center linked to other legal associations.

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engage
inspire
enhance
promote

Member Spotlight *continued from Page 4*

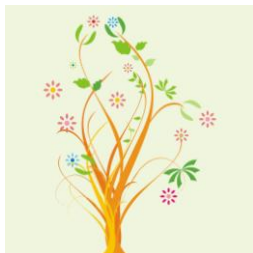
M: What is your favorite item at your desk?

TR: Of all the items I could name, I have to say that my favorite item at my desk would be the photo frame that I have of my family. Without the love and support of my husband, two beautiful daughters (ages 11 & 5), my mom and my sister, the past two years of school would have killed me. But no matter how frustrated or exhausted I got, they all got me through it. I knew it was all worth it when my oldest daughter hugged me and told me she was proud of me and my youngest daughter brought me some chocolate to make me feel better while I did my homework. Having their photos on my desk gives me the extra boost I need, exactly when I need it.

M: What do you think is the secret to a good work life?

TR: I think that to have a good work life, you should have a good home life. At least for me, that is what the secret would be. My family is my support system, as I am theirs. My husband sees unlimited potential in me when at times all I have is self-doubt. When I say "I can't," he makes me believe that "I can."

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**Welcome
to our new
associate member!**

Attorney Jody L. Cooper

Dates to Remember

2011

Apr. 29-30: 44th Annual WALP Meeting -
"Off to the Races with WALP" at
the Sheraton Madison Hotel,
Madison, Wisconsin

Summer Region 5 Conference -
Twin Cities, Minnesota

Wisconsin Association for Legal Professionals
www.wisconsinalp.org



Submission Deadline for the next issue is:

APRIL 26, 2011

NALS Code of Ethics

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;
- Observe rules governing privileged communications and confidential information;
- Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by the NALS and accepted by its members to accomplish these ends.

Canon 1. Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

Canon 2. Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession

Canon 3. Members of this association shall avoid a conflict of interest pertaining to a client matter.

- Canon 4.** Members of this association shall preserve and protect the confidences and privileged communications of a client.
- Canon 5.** Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.
- Canon 6.** Members of this association shall not solicit legal business on behalf of a lawyer.
- Canon 7.** Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.
- Canon 8.** Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.
- Canon 9.** Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.
- Canon 10.** Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.

NALS...the association for legal professionals
www.nals.org

NALS MISSION STATEMENT

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.

Co-Editors: Sonja Schade and Crystal Helmeid
Graphic Design/Layout: Sonja Schade
Contributing writers: Karen Dempski, PLS

Mandatum is a publication of the Legal Personnel of South Central Wisconsin (LPSCW). The purpose of this publication is to provide legal education, reports of officers and committee chairs, registration information for national, state and local chapter meetings and other news of LPSCW which will benefit legal services industry employees.

If you have any questions or comments regarding *Mandatum*, or would like to submit an idea or article for future editions, please contact Sonja Schade at schade_sonja@yahoo.com.

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**PROPOSED SCHEDULE
OF THE
2011 WALP ANNUAL MEETING
AND EDUCATIONAL CONFERENCE**

Friday, April 29

- 10:00 a.m. **One and 1/4 mile** Registration Begins
- 11:00 a.m. – 4:30 p.m. **Meet the Thoroughbreds** (Exhibitors)
- 11:00 a.m. – 12:00 p.m. Speaker 1 – **Social Media**
Kate Sceptur, Axley Brynelson, Madison
- 12:00 p.m. – 1:00 p.m. **Jockeys and Thoroughbreds** (Attendees and Exhibitors) Luncheon
New this year! *Members and the Past Presidents will lunch together*
- 1:00 p.m. – 2:15 p.m. Speaker 2
Wisconsin Supreme Court Justice Patience Roggensack
- 2:30 p.m. – 4:00 p.m. Speaker 3 – **E-Discovery**
Attorney Timothy D. Edwards, Axley Brynelson, Madison
- Conclusion of the race day -
- 6:00 p.m. – 9:00 p.m. **Run for the Roses** Friday Night Get Acquainted Party
Incoming President Juli’s **Mint Julep** Gathering

Saturday, April 30

- 8:00 a.m. **One and 1/4 mile** Registration Continues
- 8:30 a.m. – 11:30 a.m. **Churchill Downs** General Assembly
Membership/Marketing Presentation
- Break -
Preakness Stakes 2011 Annual Meeting
- 11:30 a.m. – 2:00 p.m. **Belmont Stakes** Installation Luncheon
Triple Crown Installation of Officers